



LEWINNICK
LODGE



THE PLUME
OF FEATHERS

Christmas Party Terms and Conditions

When booking a Christmas Party, the following terms and conditions will apply to your booking.

Deposits and Payments

To confirm your Christmas party booking. We will require a deposit of £10 per person. This is payable 14 days before your arrival date. You can make the payment via the secure payment link in the online reservation portal, or you can pop into the venue. The deposit will secure your booking and will be redeemable against your bill on the day of the event. Any bookings that have not been confirmed by the due date for the deposit will be released.

Cancellations

Plans do change, and we understand that. If you need to cancel your booking, we would appreciate as much notice as possible. If you have paid your deposit, we will not be able to offer a refund or if your booking is within 7 days, however, we are able to transfer your deposit to another booking date between the 1-23rd December.

Preorders

We will need full pre-orders of menu choices for all your guests at least 7 days before your booking, to do this you invite guests to make their choices by adding their names and email addresses to the booking in the online portal. Party members can then manage their own menu choices.

If you have made a booking less than 3 working days before the booking date, or if you have not submitted your preorders within the time frame we will be unable to guarantee your menu choices, but we will do our best.

Online portal

To access your booking in the portal, you can follow the link sent to you in your confirmation email. You will need to enter your surname to access the booking.

Please get in touch if you have any questions, or need any help with the online portal, you can do this by emailing us at reception@lewinnicklodge or telephoning on 01637 878117.